

EBEN'S HEARTH APPLICATION FOR EMPLOYMENT

Scheduling hours are from 10:30am thru 9pm, Wednesday thru Sunday.

PART 1

Are you available to work any shift from Friday at 5:00pm thru Sunday at 9:00pm? Y N

Other than your school academic schedule or full time work schedule, are you willing to commit time each week to this job before anything else on your schedule? Y N

Do you have a minimum of 6 consecutive months from today to commit to this job? Y N

Do you own a reliable, licensed and insured motorized vehicle that you have sole use of? Y N

Have you ever been convicted of a felony? Y N

IF YOU DID NOT RESPOND Y,Y,Y,Y,N PLEASE DO NOT PROCEED ANY FURTHER.

IF YOUR RESPONSES WERE Y,Y,Y,Y,N PLEASE FILL OUT THE NEXT SECTION IN ITS ENTIRETY. ANY LINES LEFT BLANK WILL VOID YOUR APPLICATION OF FURTHER REVIEW.

PART 2

PLEASE **NEATLY PRINT** THE FOLLOWING INFORMATION ON EACH LINE.

RESUMES ARE WELCOME, BUT **ALL INFORMATION** REQUESTED ON THIS APPLICATION MUST BE SUPPLIED ON THIS APPLICATION.

**WE DO NOT HIRE FOR ANY SPECIFIC AREA OF EBEN'S HEARTH RESTAURANT.
NEW EMPLOYEES ARE TRAINED TO FILL VACANT POSITIONS AT THAT TIME.**

NAME (L) _____ (F) _____ (MI) _____

TODAY'S DATE ____/____/____ DATE OF BIRTH ____/____/____

CONTACT PHONE -- HOME or CELL ____ EMAIL _____

PRESENT ADDRESS _____ CITY _____ STATE _____ ZIP _____

PERMANENT ADDRESS _____ CITY _____ STATE _____ ZIP _____

NUMBER OF SHIFTS DESIRED 3____, 4____, 5____ HOURS/ WEEK ____

EDUCATION-# OF YRS. COMPLETED: HIGH SCHOOL _____ COLLEGE _____

CONTINUING EDUCATION:

SCHOOL _____ EXPECTED GRAD DATE ____/____/____

MOST RECENT EMPLOYER _____ (Mo Da Yr) (Mo Da Yr)
FROM ____/____/____ TO ____/____/____

SUPERVISOR _____ PHONE or EMAIL _____

YOUR JOB DESCRIPTION _____

REASON NO LONGER THERE _____

2ND MOST RECENT EMPLOYER _____ (Mo Da Yr) (Mo Da Yr)
FROM ____/____/____ TO ____/____/____

SUPERVISOR _____ PHONE or EMAIL _____

YOUR JOB DESCRIPTION _____

REASON NO LONGER THERE _____

DO YOUR PLANS FOR THE NEXT TWO YEARS REQUIRE YOU TO LEAVE THE POTSDAM AREA FOR MORE THAN ONE WEEK AT A TIME? __Y __N IF YES, EXPLAIN BELOW.

PERSONAL REFERENCES –
OTHER THAN SUPERVISORS PREVIOUSLY LISTED
OTHER EMPLOYERS, TEACHERS OR PROFESSORS, MENTORS, NEIGHBORS, ETC.

NAME _____ YRS ACQUAINTED _____ PHONE # _____
YOUR ASSOCIATION WITH THIS PERSON _____ EMAIL _____

NAME _____ YRS ACQUAINTED _____ PHONE # _____
YOUR ASSOCIATION WITH THIS PERSON _____ EMAIL _____

NAME _____ YRS ACQUAINTED _____ PHONE # _____
YOUR ASSOCIATION WITH THIS PERSON _____ EMAIL _____

When introducing a new employee to the establishment, that new employee is a direct cost to the business in terms of basic food service skills training, mistakes made, learning routines specific to this business, and maintaining & growing our clientele base. Briefly describe what general work experience and unique qualities you have attained and possess that qualify you to be chosen for this position. Also, you may include military service, and any educational honors or awards received.

List the days and times, Wednesday thru Sunday 10:30am thru 9:00pm that you are **UNAVAILABLE** for scheduling. In this business, flexibility is very important. Therefore, the more time constraints you have, **the less likely you are to be contacted for an interview.**

My **UNAVAILABLE** times are:

Wednesday _____

Thursday _____

Friday (before 5 pm) _____

I authorize investigation of all statements contained in this application. I understand that misrepresentation or omission of facts called for is cause for dismissal. I also understand that any change to the information on this application during my employment, **ESPECIALLY MY AVAILABILITY**, will bring my continued employment under review, possibly resulting in dismissal.

Printed name _____ Signature _____ Date ____/____/____

APPLICATION ACCEPTED BY:

DATE:

TIME: